

Alliance Loan Application Checklist

Applicant: _____ DBA: _____

General

ITEMS NEEDED	ITEMS COMPLETED	
<input type="checkbox"/>	<input type="checkbox"/>	Completed Commercial Loan Application
<input type="checkbox"/>	<input type="checkbox"/>	Completed Business History
<input type="checkbox"/>	<input type="checkbox"/>	Completed Personal Resume – for all owners of 20% or more of Applicant
<input type="checkbox"/>	<input type="checkbox"/>	Completed Schedule of Business Debts
<input type="checkbox"/>	<input type="checkbox"/>	Completed Personal Financial Statements – for all owners of 20% or more of Applicant
<input type="checkbox"/>	<input type="checkbox"/>	Completed Credit Authorization
<input type="checkbox"/>	<input type="checkbox"/>	Completed 4506 – T
<input type="checkbox"/>	<input type="checkbox"/>	Digital Photos – need several photos of inside/outside of subject property email to alliance loans@msn.com

Financial Information

<input type="checkbox"/>	<input type="checkbox"/>	3 Years of Federal Tax Returns for the Applicant Business – please sign and date
<input type="checkbox"/>	<input type="checkbox"/>	3 Years of Federal Tax Returns for each General Partner, Guarantor and Owner of 20% or more of the Applicant Business
<input type="checkbox"/>	<input type="checkbox"/>	Current (within 60 days) Financial Statement for the Applicant Business (must include Balance Sheet & Profit & Loss Statement)
<input type="checkbox"/>	<input type="checkbox"/>	Accounts Receivables and Accounts Payable Agings as of the date on the interim financial statement

For Affiliated Businesses (if Principal owns a controlling interest in other Businesses)

<input type="checkbox"/>	<input type="checkbox"/>	3 Years of Federal Tax Returns – please sign and date
<input type="checkbox"/>	<input type="checkbox"/>	Current (within 60 days) Financial Statement (including Balance Sheet & Profit & Loss Statement)
<input type="checkbox"/>	<input type="checkbox"/>	Schedule of Business Debts – with loan balances as of the date of the current financial statement

As Required by the USA Patriot Act:

For U.S. Citizens, a copy of one of the following:

<input type="checkbox"/>	<input type="checkbox"/>	State Driver's License or ID Card
<input type="checkbox"/>	<input type="checkbox"/>	Numbered, Government Issued Identification

For Non Citizens (legal, permanent residents only)

A copy of one of the following:

<input type="checkbox"/>	<input type="checkbox"/>	State Driver's License or ID Card
<input type="checkbox"/>	<input type="checkbox"/>	Passport with the Number and Issuing Country
<input type="checkbox"/>	<input type="checkbox"/>	Numbered, Government Issued Identification which Provides evidence of Nationality or Residence (must contain a photograph or similar safeguard)

AND a Copy of one of the following:

<input type="checkbox"/>	<input type="checkbox"/>	Insurance Voucher/Statement showing physical address and name of account holder
<input type="checkbox"/>	<input type="checkbox"/>	Current Utility Bill reflecting address and name
<input type="checkbox"/>	<input type="checkbox"/>	AND a copy of the Front & Back of the Alien Registration Card issued by the Department of Immigration and Naturalization Service (INS)

If Applicable:

<input type="checkbox"/>	<input type="checkbox"/>	Completed Sales & Expense Projections
<input type="checkbox"/>	<input type="checkbox"/>	Completed Assumptions to Projections
<input type="checkbox"/>	<input type="checkbox"/>	Executed Real Property or Business Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Contractor Prepared Construction Costs Breakdown and Executed Contract